

**Dual Admission Certificate Articulation Agreement
between
Utica College and Mohawk Valley Community College**

General Statement of Purpose

Utica College and Mohawk Valley Community College (MVCC), recognizing the compatibility of certain programs and the advantage to the International Students and formally recognizing and honoring that compatibility, hereby enter into the following agreement:

Requirements and Terms

This agreement establishes a Dual Admission Certificate Program Agreement (1+3/4) between Utica College and Mohawk Valley Community College (MVCC), providing students the opportunity to complete MVCC's ESL Certificate Program. Students selected for matriculation into this program will, upon completion of the designated Certificate program from MVCC, continue their studies at UTICA COLLEGE with the assurance that they may complete all requirements for a corresponding Baccalaureate degree. This degree can be completed in three to four (3 or 4) additional years. Additional elective(s) may be necessary depending on the degree program and/or specific transfer.

Students who have completed a MVCC ESL Certificate and who have a cumulative average of 2.5 or higher will be accepted into UTICA COLLEGE. Transfer applicants who do not meet these criteria will be evaluated on an individual basis.

- A Bachelor of Science Degree requires that 60 credits required for graduation be in the Liberal Arts.
- A Bachelor of Arts Degree requires 90 credits required for graduation be in the Liberal Arts.
- Transfer credit will be given for courses with a grade of C or better. Credit will be granted according to existing list of equivalent courses or as general elective credit.

Benefits and Advantages

This is a cooperative effort between Mohawk Valley Community College and UTICA COLLEGE. It provides an environment of synergy wherein the unique strengths of each institution are increased because they are part of a greater partnership. It is intended to attract and aid international students by making available to them services and experiences that would not be available to them without this partnership. It further has the benefit of promoting interaction among the colleges' students, faculty and staff. MVCC benefits by expanding its ESL program and gaining greater visibility through promotion by UTICA COLLEGE and word of mouth by the students participating. UTICA COLLEGE benefits by being able to broaden its recruiting field to include good students who otherwise would be excluded solely because need for additional English language skill-building is indicated. Students also benefit from identification with and full integration into MVCC's campus community, including participation in International Student Orientation and the programming offered by International Student Services, and are guaranteed admission to UTICA COLLEGE upon successful completion of the ESL Certificate (if GPA is 2.5 or higher).

- MVCC International students transferring in with an ESL Certificate will have automatic admission to UTICA COLLEGE. MVCC and UTICA COLLEGE have established a variety of

articulation agreements all of which are applicable to participants in the Dual Admission process as long as compliance with individual requirements stipulated therein are met.

- MVCC and UTICA COLLEGE will provide housing in campus residence halls with the guidelines and practices governing availability of housing for continuing students.

Commitments of Mohawk Valley Community College

- MVCC agrees to admit and accept into its ESL program full-time students who will matriculate in MVCC's ESL certificate or other program. Eligible students will be recommended and referred by the Dean of International Education at UTICA COLLEGE.
- The Coordinator of Services for International Students at MVCC will be responsible for facilitating International Students' admission of this dual admission Certificate Program and for issuing the I-20 documentation necessary for the student to obtain an F-1 Student Visa. Candidates selected for this dual degree program will receive, concurrently, a letter of acceptance into the dual admission program from MVCC as well as UTICA COLLEGE establishing their eligibility to matriculate in corresponding baccalaureate programs upon completion specified requirements outlined in this agreement.
- MVCC ESL Program faculty will be responsible for assessment and placement of students into the appropriate ESL classes. All ESL and Associate Degree level courses will be held at the MVCC campus.
- MVCC's Coordinator of Transfer Services will assume responsibility for advising students who enroll in the Certificate Program with regard to course selection at MVCC as it relates to the course equivalencies stated in the program.
- MVCC will provide ESL and academic advisement in the selected curricular area throughout the student's tenure at MVCC and until completion of the Certificate Program.
- MVCC will provide UTICA COLLEGE with the anticipated number of transfer students as early as possible prior to the next academic term.
- MVCC will facilitate the SEVIS immigration record transfer process for students who have followed the appropriate administrative procedures, maintained their status, and are fully prepared to transfer to UTICA COLLEGE.
- MVCC agrees to provide the UTICA COLLEGE Registrar's Office with transcripts for participants within one month of the students' transfer to UTICA COLLEGE.
- MVCC agrees to allow students to reverse transfer as many as 12 credits of non-ESL courses that are required for the ESL Certificate Program.

Commitments of UTICA COLLEGE

- UTICA COLLEGE will refer any international students in need of English language skill-building to MVCC for consideration in the Joint Admissions program.
- UTICA COLLEGE will provide interested international students with pertinent and timely information about MVCC's ESL program and will communicate important deadlines, ESL placement testing registration procedures, and details regarding MVCC's academic calendar.

- **Students will be referred for MVCC placement testing and must arrive on campus for testing and orientation no later than the Monday of the week before classes begin, fall or spring semester.** Students who do not take the placement exam by the week before classes begin must delay admission to the following semester.
- UTICA COLLEGE will automatically admit international students who have completed all requirements for MVCC's ESL Certificate program or those who have completed all ESL classes required for the Certificate, provided the student's GPA is 2.5 or higher.
- UTICA COLLEGE is responsible for reviewing the student's transcripts and other supporting documents upon admission to verify that graduation has been certified and the GPA requirement has been met.
- For transferring students, all financial aid (scholarships, grants, loans, etc.) will be processed through the UTICA COLLEGE Financial Aid office.
- When admitted, the transfer student will be considered a full-time matriculated student at UTICA COLLEGE. UTICA COLLEGE will ensure the viability of the student's F-1 visa.

Student Responsibilities

- Students are responsible for reporting to MVCC, and upon transfer, to UTICA COLLEGE, by the date required on the I-20.
- Students will follow the recommendations of the academic advisor and will register for appropriate classes as determined by their placement score.
- Students are expected to follow the academic and administrative policies and procedures at each of their home institutions, to complete all required course work and follow policies and procedures as outlined in the student handbook (academic integrity, withdrawals, incompletes, behavior, etc.)
- Students are responsible for maintaining full-time status, as dropping one or more course(s) may jeopardize student status and risk deportation.

Required Notice

- Substantive changes in curriculum, courses or programs at either institution will necessitate discussions between the appropriate faculty and administrators at both institutions.

Assessment and Renewal

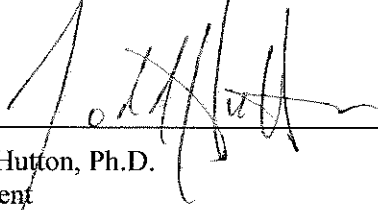
- This agreement shall be reviewed by each college's officials, at minimum, every two (2) years or when changes to curriculum, course, programs or scholarship amounts are made.

Publicity

- Upon request, each institution shall provide the other with copies of any and all media that reference this agreement. Each institution hereby allows the other to link from their website to the website of the other, and will work to find the means of doing so that will make the information most accessible to International students. This agreement will be promoted by the Director of International Education at UTICA COLLEGE and the Coordinator of Services to International Students at MVCC when traveling abroad to recruit students.

Utica College

For UTICA COLLEGE:

A handwritten signature in black ink, appearing to read "Todd Hutton", written over a horizontal line.

Todd Hutton, Ph.D.
President

Date:

For Mohawk Valley Community College:

A handwritten signature in black ink, appearing to read "Randall J. VanWagoner", written over a horizontal line.

Randall J. VanWagoner, Ph.D.
President

Date: